

# PRESIDIO THEATRE

## 2025 Rental Rates

Reference PAGE 2 for more information about what is included with each space or service.

FOR PROFIT RATES		
SPACE	RATE	HOURS
Presidio Theatre Hall	\$10,000 per day (flat fee)	
Outdoor Plaza	\$500/hour	4 hour minimum (\$2,000+)
Lobbies (1st and 2nd Floors)	\$500/hour	4 hour minimum (\$2,000+)
Black Box/Rehearsal Studio	\$375/hour	4 hour minimum (\$1,500+)
Green Room (Meeting Space)	\$125/hour	4 hour minimum (\$500+)

NON-PROFIT RATES		
SPACE	RATE	HOURS
Presidio Theatre Hall	\$5,000 per performance day (flat fee) \$2,500 per load-in/rehearsal day (flat fee)	
Outdoor Plaza	\$325/hour	4 hour minimum (\$1,300+)
Lobbies (1st and 2nd Floors)	\$325/hour	4 hour minimum (\$1,300+)
Black Box/Rehearsal Studio	\$250/hour	4 hour minimum (\$1,000+)
Green Room (Meeting Space)	\$125/hour	4 hour minimum (\$500+)

SERVICES (Profit or Non-Profit)	
Production Staff	The Presidio Theatre is an IATSE union venue and requires union members for technical staffing. A labor estimate will be provided after consultation.
Box Office	\$1,000 flat fee per performance in Hall \$750 flat fee per performance in Plaza \$500 flat fee per performance in Black Box
Rental Equipment	Various equipment may be available to rent through the theatre such as musical backline, outdoor tenting, etc. Quotes will be provided after consultation.

## **SPACES:**

*Please inquire for capacities as they are dependent on event configuration.*

### **Presidio Theatre Hall**

Use of the stage with basic house sound and lights, backstage amenities (green room, kitchen, dressing rooms), lobbies, and front of house staff (event managers, concessions, janitorial, standard furniture). The hall does not include use of the plaza or black box space, which are additional expenses.

### **Outdoor Plaza**

Use of outdoor plaza, backstage amenities (green room, kitchen, dressing rooms), lobbies, and front of house staff (event managers, concessions, janitorial, standard furniture).

### **Lobbies**

Use of the first and second floor lobbies and front of house staff (event managers, janitorial, standard furniture). Concessions vendor TBD based on event.

### **Black Box / Rehearsal Studio**

Use of the black box/rehearsal studio, front of house staff (event managers, janitorial, standard furniture), and lower lobby for public events. Concessions vendor TBD based on event.

### **Green Room**

Use of the green room, standard furniture, and kitchen. Staffing based on event.

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## **SERVICES:**

### **Production Staff**

The Presidio Theatre is an IATSE union venue and requires union members for technical staffing. The expense is based on the number of staff, hours worked, and a 10% administrative fee on top. A labor estimate will be provided after consultation.

### **Box Office**

The box office rate includes ticketing setup, a landing page on the Presidio Theatre website, ongoing customer support via phone and email, and in-person box office staff during the event.

### **Concessions**

When included in the rate, concession sales are provided by Cow Hollow Catering, the exclusive concessions vendor of the Presidio Theatre. All concessions are kept by the vendor. If you are interested in catering a private event, you may request a quote from Cow Hollow catering or inquire about using your own vendor.